University of Florida and Department of Recreational Sports

The University of Florida is one of only 17 public land-grant universities that belong to the Association of American Universities. With an enrollment of 50,000 students, UF provides high quality instruction to prepare the future leaders of the state and nation. The Department of Recreational Sports strives to provide an extensive array of leisure and recreational opportunities. Approximately 87% of UF students participate in RecSports programs and services which include two recreation centers, two strength and conditioning facilities, an assessment center, a training center, an indoor track, nine multi-purpose field areas, an outdoor recreation complex, two lakeside parks and the UF Outdoor Team Challenge Courses. Program areas include Aquatics, Athletic Training, Competitive Sports, Facility Operations, Fitness, Lake Wauburg, Marketing, Risk Management and Staff Development and Training.

Requirements:
To be considered for an assistantship, students must meet graduate school requirements and be admitted as a degree-seeking graduate student at the University of Florida. The minimum requirements include: a 3.0 GPA overall, a 3.0 GPA in the last 60 hours, and a minimum 154 verbal/145 quantitative on the GRE. To maintain the assistantship, a 3.0 or better grade point average must be maintained each semester. Students also must meet minimum course registration requirements for each semester they are appointed. Students must be enrolled in nine credit hours of graduate course work during the fall and spring terms.

Qualifications:
- A bachelor’s degree in recreation, sport management or a related field is preferred
- Proficiency with Microsoft Office including Access
- Demonstrated written and verbal communication, organizational and leadership skills
- Commitment to customer service and effective interpersonal communication skills
- Experience training and supervising lifeguards/water safety instructors, working with special events and facilitating a CPR/AED/First Aid training program
- Prior supervisory experience working in a collegiate recreational sports aquatics and/or safety risk management program is highly preferred

RecSports Team Members Responsibilities:
- Develop professional relationships with co-workers, participants and guests
- Uphold and exceed the expectations of the Cornerstones of RecSports Service: accountability, anticipating needs, attitude, and atmosphere
- Demonstrate a desire to learn and apply knowledge as a RecSports ambassador
- Take ownership of RecSports facilities and programs by exhibiting a responsible work ethic
- Promote and maintain cleanliness and appearance within and surrounding RecSports facilities
- Enforce RecSports policies and procedures to promote participant safety and satisfaction
- Respond to all emergency situations and adhere to established protocol including pre- and post- incident procedures
Area Specific Job Responsibilities:
- Supervise aquatics and safety risk management student staff
- Ensure safe and responsible operations of RecSports programs and pool facilities at all times
- Hold American Red Cross Lifeguarding and Water Safety Instructor certifications; American Heart Association Basic Life Support Instructor certification
- Recommend purchases as needed for aquatics/safety risk management operation and maintenance of equipment
- Provide ongoing and in-service training for student staff; facilitate American Heart Association Heartsaver First Aid/CPR/AED in-house training program
- Compile monthly reports and notify RecSports areas when student staff certifications are approaching expiration
- Maintain uniform inventory, safety class schedules, and employee certifications in Fusion, as well as update the Aquatics page of the RecSports website
- Act as the assistant shelter manager when the Southwest Recreation Center is opened as a UF emergency shelter

Compensation:
Tuition waivers are granted to cover nine credits of course work during the fall and spring semesters. Student is responsible for paying his/her own fees. A $13,000 stipend from August to May is also included along with the opportunity for summer employment. Graduate students have access to health insurance through the University. Professional development assistance is typically available.

Application Process:
Preference will be given to applications received by January 23, 2015. Please submit a letter of application, resume, names and phone numbers of three references, GRE score (verbal, quantitative, writing), overall GPA (a minimum of 3.0 to be considered), GPA for last 60 hours and assistantship of choice by either mailing or e-mailing your application to:

Mail to:
Graduate Assistant Search Process
University of Florida
Recreational Sports
3150 Hull Road
Gainesville, FL 32611 - 2760
FAX 352.846.1079

Or Email:
catc@recsports.ufl.edu

Applications submitted via bluefishjobs.com will NOT be reviewed.