**University of Florida and Department of Recreational Sports**

The Department of Recreational Sports strives to provide an extensive array of leisure and recreational opportunities. Approximately 87% of UF students participate in RecSports programs and services which include two recreation centers, two strength and conditioning facilities, an assessment center, a training center, an indoor track, nine multi-purpose field areas, an outdoor recreation complex, two lakeside parks and the UF Outdoor Team Challenge Courses. Program areas include Aquatics, Athletic Training, Competitive Sports, Facility Operations, Fitness, Lake Wauburg, Marketing, Risk Management and Staff Development and Training.

**Requirements:**

The Department of Recreational Sports offers 3 fitness internship opportunities each semester. Interns must be University of Florida students enrolled in a full course load during the semester they are interning. Each internship offers a different focus area:

1. **Personal Training/Fitness Assessment Center:** Must be a current RecSports Personal Trainer/Wellness Appraiser. Click here on how to become a certified personal trainer.
2. **Group Fitness/Small Group Training:** Must be a current RecSports Group Fitness Instructor. Click here on how to become a certified group fitness instructor.
3. **Strength & Conditioning:** Must be a current RecSports Fitness Associate or Supervisor. Click here to see the dates when the Fitness Associate position will be open.

**Qualifications:**

- Preferred: Majoring in a health related field i.e. Exercise Science, Exercise Physiology, Kinesiology, Recreation, Sports Management or a related field is preferred
- Proficiency with Microsoft Office
- Demonstrated communication, organizational and leadership skills
- Commitment to customer service and effective interpersonal communication skills
- Prior supervisory/management experience specifically in scheduling, staffing and training staff is highly preferred
- High level of enthusiasm and optimism

**RecSports Team Members Responsibilities:**

- Develop professional relationships with co-workers, participants and guests
- Uphold and exceed the expectations of the Cornerstones of RecSports Service: accountability, anticipating needs, attitude, and atmosphere
- Demonstrate a desire to learn and apply knowledge as a RecSports ambassador
- Take ownership of RecSports facilities and programs by exhibiting a responsible work ethic
- Promote and maintain cleanliness and appearance within and surrounding RecSports facilities
- Enforce RecSports policies and procedures to promote participant safety and satisfaction
- Respond to all emergency situations and adhere to established protocol including pre- and post-incident procedures

**Area Specific Job Responsibilities:**

1. **Personal Training/Fitness Assessment Center/Massage Therapy:**
   a. Conduct weekly area/inventory inspections of the Fitness Assessment Center, Personal Training Studio, and Massage Therapy Rooms.
   b. Assist Personal Training and Fitness Assessment Center Program Assistant with coordinating semester staff evaluations.
   c. Collaborate with Area Coordinator, Personal Training GA, PT PA, and FAC PA to establish and execute semestery marketing plan.
   d. Post weekly social media content for the PT, FAC, & MT Programs.
   e. Assist Graduate Assistant with CHANGES Program referral intake.
   f. Other duties as assigned.
2. **Group Fitness/Small Group Training:**
   a. Assist Area Coordinator and Program Assistant with Group Fitness scheduling
   b. Manage group fitness activity room maintenance and inventory
   c. Assist Area Coordinator and Program with semester-specific Group Fitness and Small Group Training projects
   d. Opportunity for additional involvement including but not limited to Instructor feedback surveys, Group Fitness Instructor Training Course, and monthly meeting planning dependent on semester
   e. Gather and analyze data regarding Group Fitness participation numbers
   f. Other duties as assigned

3. **Strength & Conditioning:**
   a. Conduct weekly inventory evaluation for the Southwest and Student Recreation & Fitness Centers
   b. Propose necessary purchases of new accessories to the Fitness Coordinator
   c. Assist with the Equipment Replacement Plan database, research and quote acquisition
   d. Plan and facilitate social gatherings for the S&C staff
   e. Contribute to ongoing projects, monthly meetings, special events, hiring, etc
   f. Other duties as assigned

**Compensation:**
Each internship experience is unique to the interns’ strengths, passions, and aspirations. Compensation is provided for work in the primary program areas under the respective positions. However, other opportunities may present themselves or be sought out that will provide the intern with rich experiences & skillsets without monetary compensation (i.e. shadowing, participating in a training course, etc.)

**Application Process:**
Please submit a cover letter, resume, and internship of choice by e-mailing your application to:

1. **Personal Training/Fitness Assessment Center:**
   a. Cory Bennett- Assistant Director, Fitness Programs
   b. Leah Shelley- Associate Director, Fitness Programs

2. **Group Fitness/Small Group Training:**
   a. Jackie Sherman- Assistant Director, Fitness Programs
   b. Leah Shelley- Associate Director, Fitness Programs

3. **Strength & Conditioning:**
   a. Estelle Gyimah- Assistant Director, Fitness Programs
   b. Leah Shelley- Associate Director, Fitness Programs

**Application Timeline:**
Spring Internship: Application due on the last Friday in October
Summer Internship: Application due on the last Friday in March
Fall Internship: Application due on the last Friday in June