

University of Florida Department of Recreational Sports

The Department of Recreational Sports offers experiences that enrich the lives of University of Florida students through excellence in facilities, fitness, sport, adventure, and play. We are committed to fostering leaders, encouraging life-long healthy lifestyles, and developing meaningful relationships.

Professional Skill Development Opportunities

1. Human Resource Management
2. Event Coordination, Logistics, and Management
3. Inventory Management
4. Assessment & Evaluation
5. Public Speaking/Professional Communication

RecSports Team Members Responsibilities

- Develop professional relationships with co-workers, participants, and guests
- Uphold and exceed the expectations of the Cornerstones of RecSports Service: accountability, anticipating needs, attitude, and atmosphere
- Demonstrate a desire to learn and apply knowledge as a RecSports ambassador
- Take ownership of RecSports facilities and programs by exhibiting a responsible work ethic
- Promote and maintain cleanliness and appearance within and surrounding RecSports facilities
- Enforce RecSports policies and procedures to promote participant safety and satisfaction
- Respond to all emergency situations and adhere to established protocol including pre- and post-incident procedures

Area Specific Job Responsibilities

- Assist with the development of student staff recruitment campaigns
- Aid in the onboarding process for 120-200 new student employees each semester by developing and updating new employee checklists, interview guides, and training modules
- Design evaluation and assessment tools to measure progress and success of student staff satisfaction and skill development
- Actively participate in the RecSports Student Leadership Council which focuses on improving the student employee experience
- Plan community service events for RecSports student staff members
- Assist in coordinating large-scale departmental events such as Team Training Day, RecStravaganza, Big Pink Volleyball, and various staff appreciation experiences for over 800 student employees
- Assist in managing the RecSports uniform inventory
- Perform other duties as assigned by Staff Development & Training Administrative Staff

Requirements/Qualifications

- University of Florida Undergraduate or Graduate student
- Demonstrated communication and organizational skills
- Self-motivated with attention to detail
- Proficiency with Microsoft Office (Word, Excel, PowerPoint)

Compensation

This opportunity will provide rich experiences without monetary compensation.

Application Timeline

- Spring Internship: Application due on the last Friday in September
- Summer Internship: Application due on the last Friday in February
- Fall Internship: Application due on the last Friday in May