

University of Florida Department of Recreational Sports

We enhance the UF community by encouraging the development of the whole person. We inspire self-discovery and foster a sense of belonging through inclusive recreational experiences.

RecSports Team Member Responsibilities

- Develop professional relationships with co-workers, participants, and guests.
- Uphold and exceed the expectations of the Cornerstones of RecSports Service: accountability, anticipating needs, attitude, and atmosphere.
- Demonstrate a desire to learn and apply knowledge as a RecSports ambassador.
- Take ownership of RecSports facilities and programs by exhibiting a responsible work ethic.
- Promote and maintain cleanliness and appearance within and surrounding RecSports facilities.
- Enforce RecSports policies and procedures to promote participant safety and satisfaction.
- Respond to all emergency situations and adhere to established protocol including pre- and post- incident procedures.
- All RecSports employees are expected to abide by the RecSports Student Staff Code of Conduct that clarifies shared expectations and standards in effort to best serve our patrons, develop each team member, and prepare student employees for future career endeavors.

Hourly Pay

- \$13.50 per hour

InMotion Center Program Assistant Job Responsibilities

- Meet all requirements of the Wellness Associate position.
- Recruit, hire, train, and evaluate Wellness Associates.
- Onboard new Wellness Associates through a semesterly comprehensive training.
- Review Intake Paperwork of new InMotion Center participants and confirm their registrations.
- Log and track InMotion Center appointments utilizing Microsoft Bookings and Fusion.
- Create the semesterly permanent schedule and import to When2Work.
- Assist in the daily operation of InMotion Center and review IMC Shift Reports on Connect2.
- Creative idea generation that promotes and improves the InMotion Center.
- Perform other duties as assigned.

Requirements

- To be considered for the position, students must be enrolled in an undergraduate or graduate program or at the University of Florida or planning to continue working at RecSports during gap semesters beyond graduation (if applicable).
- A minimum of one semester experience working as a Wellness Associate in the InMotion Center. Proficient in all current InMotion Center service procedures.

Qualifications

- Available for an average of 15 hours each week.
- Self-directed and responsible with time management.
- Proficient with Microsoft Office software.
- Demonstrates effective communication, organizational, and leadership skills.
- Commitment to customer service and mentorship of peer employees.
- Effective interpersonal communication skills and presentation skills.
- Maintain up to date First Aid and Adult CPR/AED certifications.
- Preferred: A Personal Training certification from an accredited national body (NASM, ACE, PTAG, etc.).
- Interest in student staff development.

Application Process

Prospective applicants should submit their application including a cover letter and resume on the RecSports Leadership Application through Qualtrics. Qualified applicants will be contacted to set up an interview.