

**RecSports Team Member Responsibilities**

- Develop professional relationships with co-workers, participants, and guests.
- Uphold and exceed the expectations of the Cornerstones of RecSports Service: accountability, anticipating needs, attitude, and atmosphere.
- Promote and maintain cleanliness and appearance of surrounding RecSports facilities.
- Enforce RecSports policies and procedures to promote patron safety and satisfaction.
- Respond to all emergency situations and adhere to established protocol including pre- and post-incident procedures.
- All RecSports employees are expected to abide by the RecSports Student Staff Code of Conduct that clarifies shared expectations and standards in effort to best serve our patrons, develop each team member, and prepare student employees for future career endeavors.

**Hourly Pay**

- \$13.90 per hour

**Unit Specific Job Responsibilities**

- Manage facility requests and reservation processes for Lake Wauburg facilities.
- Assist with program reservations such as Challenge Course and Skills Workshops
- Provide customer service to park patrons and guests, including reservation inquiry tours and answering phone calls.
- Coordinate logistics and event management for facility reservations, which includes activities after 5:00 PM and on weekends.
- Recruit staff to assist with event management.
- Assist in training, scheduling, coaching, and evaluating event staff.
- Assist in large-scale internal special event coordination.
- Assess satisfaction of facilities, events, and customer experiences
- Provide feedback to supervisor regarding the safety and/or condition of programs, equipment, and facilities.
- Conduct daily observations and/or use said equipment and facilities.
- Immediately document and address all safety concerns.
- Operate a state vehicle as needed.

**Requirements/Qualifications**

- High School Diploma
- Able to work 20 hours per week.
- Ability to work non-traditional times (after 5:00 p.m. and weekends) to ensure regular coverage and on-call assistance for weekend events.